

Expect Excellence  
**SUMMER CAMP**  
2026

**Parent Handbook, Information,  
Policies, & Procedures**

**Summer Camp Experience for  
Rising 1<sup>st</sup>-7<sup>th</sup> Grade Students**



## **Expect Excellence**

The City of Orange Beach Expect Excellence Summer Camp Program is designed for **rising 1<sup>st</sup> grade - rising 7<sup>th</sup> grade** students, and provides a combination of recreational and educational activities for a well-balanced, out-of-school experience. Children will spend each day participating in a broad range of engaging, hands-on activities that allow them to develop their interests and skills.

The Expect Excellence Program is an enhanced program of Academics, Arts and Athletics. The goal of Expect Excellence is to teach Character, Integrity, Work Ethic, Respect and Discipline.

### **Expect Excellence Administrative and Contact Information**

#### **Expect Excellence Front Desk**

251-981-7836

eefrontdesk@orangebeachal.gov

#### **Expect Excellence Director of Operations**

**Sara Carroll**

scarroll@orangebeachal.gov

251-504-7752 (C) | 251-923-5811 (O)

#### **Expect Excellence Office Manager**

**Polly Pittman**

ppittman@orangebeachal.gov

251-974-2337 (O)

#### **Expect Excellence Elementary Program Manager**

**Jennifer Pritchard**

jpritchard@orangebeachal.gov

251-923-5816 (O)

#### **Expect Excellence Arts and Enrichment Program Manager**

**Matt Davis-Brown**

mbrown@orangebeachal.gov

251-981-7836 (O)

#### **Recreation Center Address**

4849 Wilson Blvd.

Orange Beach, AL. 36561

# General Information, Policies & Procedures

## What to Bring Each Day:

Swim Suit  
Towel  
Lunch  
TWO Snacks  
Closed Toe ATHLETIC Shoes (NO Crocs/Similar Shoe or Sandal!!)  
Water Bottle

**\*Each camper will be provided with an Expect Excellence bag to put their swimsuit and towel in each day**

## Days and Hours of Operation

Monday – Friday, 7 am - 6 pm

May 26th – July 31st, 2026

Expect Excellence will be closed on Friday, July 3, in observance of Independence Day.

## Drop Off / Pick Up

**You may drop your camper off as early as 7:00 am and campers must be picked up by 6:00 pm.**

Children enrolled in the Expect Excellence Summer Camp Program must be checked IN and OUT daily by an authorized adult. When picking up students from the Recreation Center, the parent (or authorized representative) **must come inside** to sign out, and must present a government issued photo ID. Students are not allowed to leave the building without an approved pickup person (all individuals added to an approved pickup list MUST be at least 16 years old, with a valid, government issued photo ID). Changes to the approved pick-up list and the emergency contact list may only be made by a parent or guardian.

If you plan on having someone pick up your child that is not on the approved pick-up list, HANDWRITTEN or EMAIL notice is required. You may email the Expect Excellence desk at [eefrontdesk@orangebeachal.gov](mailto:eefrontdesk@orangebeachal.gov)

## Clothing

Children should come dressed for activity. For the safety of your child, sandals, “Crocs” and similar styles, such as Native, or flip flops are not allowed. **CLOSED TOE ATHLETIC SHOES ONLY.** Your child may keep sandals in their camp bag to wear to and from the pool. Loose fitting clothing is recommended. All children are encouraged to have a change of clothing in case of accidents. The Recreation Center does not have spare clothes and cannot predict when an accident could occur. Each child needs to bring a swimsuit and towel EVERY DAY.  
Expect Excellence will provide sunscreen.

## Snacks and Lunch

Summer Programs require the parent to provide lunch, two snacks, and a water bottle for each day. Please provide an ice pack if food contains any ingredients that require refrigeration, so that all foods will remain healthy and safe. THERE ARE NO CONCESSION SALES AT SUMMER CAMP.

## **Phone/Electronics Use Policy**

The Orange Beach Recreation Center is an **electronic-free zone**. Students are not permitted to have any electronic devices that have internet, phone call, or text capabilities. This includes phones, smartwatches, tablets, games, etc. If a student needs to contact a parent, Expect Excellence staff will facilitate the call from the front desk.

## **Loss of Personal Property**

The City of Orange Beach Expect Excellence Department is not responsible for lost or misplaced toys, jewelry, clothes, shoes, money, etc. The Recreation Center routinely collects a large quantity of misplaced items and clothing. Please check the lost and found area on a regular basis, which is located in the entrance foyer of the main building.

## **Medication**

No medications will be administered by staff unless a medical authorization form has been filled out and signed by the parent. Any prescription drug shall be in its original container and clearly labeled with the student's name, a valid date, and directions for administering the drug. Prescriptions bearing the name of a person other than the student in question will not be administered. No student will be allowed to keep medicine themselves. Any medication found on the student will be removed and the parent notified.

## **Illness**

Students must be free of contagious illness and healthy enough to participate in recreational activities in order to attend the program. They must be able to play outside as well as inside and participate in low and high energy activities. If the student is ill, please do not attempt to bring him/her to Expect Excellence. If the student exhibits signs of illness after arriving, the student will be isolated, and the parent notified. If a parent is unable to remove the student, he or she must arrange for someone else to pick up the child. A determination of "Illness" shall be made in the discretion of the Expect Excellence Summer Program Director, and includes, but is not limited to:

1. FEVER—A temperature of 100 or above
2. DIARRHEA or VOMITING
3. HEAD LICE or NITs
4. CONJUNCTIVITIS (Pink Eye)
5. UNDIAGNOSED SPOTS OR SORES
6. SEVERE COLDS—Continuous coughing, congestion, green or yellow discharge
7. CONTAGIOUS SKIN CONDITIONS
8. ANY COVID-19 RELATED SYMPTOMS

**Emergency information must be kept current at all times. We must be informed immediately if a change is made in address/phone number, authorized pick-ups, employment, doctor, etc.**

## **ESSENTIAL PARTICIPATION**

**I understand that for my child to attend a City of Orange Beach Expect Excellence Summer Camp Program, they must be able to take part in the following activities with appropriate, but not individual supervision:**

- Independently use the restroom and change clothes
- Abide by the regulations of the Aquatics Center during swim activities
- Sit quietly in a class setting and adhere to the teachers' direction without continuous prompting
- Follow directions given by an instructor and display respect towards instructors and fellow classmates
- Safely and independently walk in a line with other children between facilities on sidewalks and through parking lots
- Patiently wait their turn in various program activities without disrupting the class
- Adapt when normal routines change, while still adhering to behavioral policies

### **Behavior & Discipline**

Appropriate behavior and respect for staff, property, and other students must be demonstrated by participants at all times. Repeated disruptive behavior and disrespect will result in the student's dismissal from the program. In the instance of a student being removed from the program due to disciplinary actions, **NO REFUNDS WILL BE ISSUED.**

If a child does not participate or is disruptive to other students or to the activities of the program, they will be counseled and/or disciplined by the program administration.

***The following standards will be applied as disciplinary protocol. Based upon the severity of an incident, discipline may be escalated to higher incident occurrence levels.***

#### **FIRST ISSUE:**

- **Remove the student from the class that they are participating in.**
- **Call the student's parents for immediate pick up.**

#### **SECOND ISSUE:**

- **Remove the student from the class that they are participating in.**
- **Call the student's parents for immediate pick up.**
- **Suspend the student from the program for ONE WEEK.**

#### **THIRD ISSUE:**

- **Remove the student from the class that they are participating in.**
- **Call the student's parents for immediate pick up.**
- **Suspend the student from the program for the remainder of summer.**

**Each incident will be documented. Parents will receive an incident report no later than the next EE day following the incident. The incident report MUST be signed by a parent before the student returns to EE.**

**The front desk staff are not involved in disciplinary situations; please DO NOT inquire with the front desk staff about the related issues. For more information regarding a specific disciplinary situation, please contact the Program Director.**

## **Parent Behavior**

Just as the students are expected to behave in an appropriate manner, so are the parents. Appropriate behavior and respect for our staff is expected at all times. Rude behavior & comments toward our staff will not be tolerated and may result in the removal of your child from the Expect Excellence Summer program. Use of profanity or abusive language with any of our staff will result in the immediate dismissal of your child from the Expect Excellence program. Please do not contact staff members regarding any program related issues through personal or social media outlets. All communication should be via official City of Orange Beach phone or email methods.

## **Birthdays**

Parents are welcome to provide cupcakes or other snacks for the student's class. All food/snack must be store bought. **No homemade food will be accepted.** Please let the administration know of your plans in advance.