



SUMMER CAMP 2022

Parent Handbook,

Information,

Policies and Procedures

Summer camp experience for rising

Rising 1st – 7th grade students

ORANGE  BEACH

ALABAMA

Expect Excellence

The City of Orange Beach Expect Excellence Summer Camp Program is designed for rising first grade through rising seventh grade students, and provides a combination of recreational and educational activities for a well-balanced out-of-school experience. Children will end each day excited about the broad range of engaging hands-on activities that allow them to develop their interests and skills.

The Expect Excellence Program is an enhanced program of Academics, Arts and Athletics. The goal of Expect Excellence is to teach Character, Integrity, Work Ethic, Respect and Discipline.

Expect Excellence Administrative and Contact Information

Expect Excellence Front Desk

251-981-7836

Expect Excellence Department Director

Jonathan M. Langston

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251-269-4596 (C) | 251-981-6669 (O)

Expect Excellence Administrative Director

Polly Pittman

ppittman@orangebeachal.gov

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Expect Excellence Program Director

Sara Carroll

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251-923-5811 (O)

Early Elementary Coordinator / Assistant Program Director

Jennifer Pritchard

jpritchard@orangebeachal.gov

251-981-7836 (O)

Recreation Center Address

4849 Wilson Blvd.

Orange Beach, AL. 36561



General Information, Policies & Procedures

What to Bring Each Day

Bathing Suit

Towel

Lunch

TWO Snacks

Closed Toe Shoes

Water Bottle

**Each camper will be provided an Expect Excellence bag to put their bathing suit & towel in each day*

Days and Hours of Operation

Monday – Friday, 7 am - 6 pm

May 31 – August 5, 2022

Expect Excellence will be closed on Monday, July 4, in observance of Independence Day.

Drop Off / Pick Up

You may drop your camper off as early as 7:00 am and campers must be picked up before 6:00 pm.

Drop Off and Pick Up is at the Recreation Center. Children must be checked “IN” and “OUT” daily by an authorized adult. Children are not allowed to sign themselves in or out. For safety reasons, do not park your car at the front door. Please park your car in the parking spaces provided. WRITTEN notice (physical or email) is required if your child will leave with persons other than those designated on the registration form. Only a parent/legal guardian may make changes to a camper’s approved pick up list. Each person must have a picture ID card during pick up.

To make changes to your child’s pick up list, please email eefrontdesk@orangebeachal.gov.

Clothing

Children should come dressed for activity. For the safety of your child, sandals or flip flops are not allowed. **CLOSED TOE ATHLETIC SHOES ONLY.** Your child may keep sandals in their camp bag to wear to and from the pool. Loose fitting clothing is recommended. All children are encouraged to have a change of clothing in case of accidents. The Recreation Center does not have spare clothes and cannot predict when an accident could occur. Each child needs to bring a swim suit and towel EVERY DAY.

Expect Excellence will provide sunscreen.

Snacks and Lunch

Summer Programs require the parent to provide a lunch, two snacks and a water bottle for each day. Please provide an ice pack if food contains any ingredients that require refrigeration, so that all foods will remain healthy & safe. THERE ARE NO CONCESSIONS SALES AT SUMMER CAMP.



Phone/Electronics Use Policy

The Orange Beach Recreation Center is an electronic-free zone. Students are not permitted to have any electronic devices that have internet, phone call, or text capabilities. This includes phones, tablets, games, etc.

If a student needs to contact a parent, Expect Excellence staff will facilitate the call from the front desk.

Loss of Personal Property

The City of Orange Beach Expect Excellence Department is not responsible for lost or misplaced toys, jewelry, clothes, shoes, money, etc. The Recreation Center routinely collects a large quantity of misplaced items and clothing. Please check the lost and found area on a regular basis, which is located in the entrance foyer of the main building.

Medication

No medications will be administered by staff unless a medical authorization form has been filled out and signed by the parent. Any prescription drug sent to camp shall be in its original container and clearly labeled with the student's name and directions for administering the drug. Prescriptions bearing the name of a person other than the student in question will not be administered. No student will be allowed to keep medicine themselves. Any medication found on the student will be removed and the parent notified.

Illness

Students must be free of contagious illness and healthy enough to participate in recreational activities in order to attend the program. They must be able to play outside, as well as inside, and participate in low and high energy activities. If the student is ill, please do not attempt to bring him/her to camp. If the student exhibits signs of illness after arriving, the student will be isolated, and the parent notified. If a parent is unable to remove the student, he or she must arrange for someone else to pick up the child. Students will not be released to any person other than the parent or a person designated by the parent on the student's pick up list. "Illness" includes, but is not limited to:

1. FEVER—A temperature of 100.4 or above
2. DIARRHEA or VOMITING
3. HEAD LICE or NITs
4. CONJUNCTIVITIS (Pink Eye)
5. UNDIAGNOSED SPOTS OR SORES
6. SEVERE COLDS—Continuous coughing, congestion, green or yellow discharge
7. CONTAGIOUS SKIN CONDITIONS
8. ANY COVID-19 RELATED SYMPTOMS

Behavior & Discipline

All students must behave properly during all program activities. We are teaching Character, Integrity, Work Ethic, Respect and Discipline. We will not allow any behavior that conflicts with those attributes. Appropriate behavior and respect for staff, property, and other students must be demonstrated by participants at all times. Repeated disruptive behavior and disrespect will result in the student's dismissal from the program. In the instance of a student being removed from the program due to disciplinary actions, NO REFUNDS WILL BE ISSUED.

If students are not willing to participate, and are disruptive to other participants in the program, they will be set aside from the current activities until a time that the instructor and/or program director agrees they may be given the opportunity to participate. Parents will be informed of each incident as it occurs. Parents will receive an incident report providing details of each occurrence. Parents must sign the document for our files and will be provided a copy. If you receive a behavior report for your child, please do not address the situation with your child in the lobby.

In the instance of a student biting, choking, or fighting another child or staff member, the parent will be contacted and required to pick up the student immediately. If an injury occurs, there could be an automatic suspension from the program, depending on the severity of the injury.

THREE TEACHABLE MOMENTS

We will use three opportunities for teachable moments, and after that, the student will no longer be allowed to take part in the Expect Excellence program.

The front desk staff is not involved in disciplinary situations; please do not inquire with the front desk staff about the related issues. For more information regarding a specific disciplinary situation, please contact the Program Director.

Parent Behavior

Just as the students are expected to behave in an appropriate manner, so are the parents. Appropriate behavior and respect for our staff is expected at all times. Rude behavior and comments towards our staff will not be accepted and may result in the removal of your child from the Expect Excellence Summer Camp Program. Use of profanity with any of our staff will result in the immediate dismissal of your child from the Expect Excellence Summer Camp program. Please do not contact staff members regarding any program related issues through social media outlets.

Birthdays

Parents are welcome to provide cupcakes or other snacks for the student's class. All food/snack must be store bought. **No homemade food will be accepted.** Please let the administration know of your plans in advance.